<u>CT Pipe Trades Benefit Funds Administration</u> takes great pride in the relationships we have built with our Fund Participants, partners at Local 777, and the MCAC. We appreciate the trust you have placed in us, and understand the responsibility we have to our membership, employees, and our communities. We are reaching out to make you

For now, the Fund Office will remain open and our day-to-day operations will continue,

however, out of precaution, we are making the following changes:

aware of the actions we are taking during this extraordinary time.

Limiting access to the Fund Office to employees and essential deliveries only.

All internal face to face meetings have been postponed, or will be held in

workspaces that allow for appropriate social distancing, or conducted by phone

or alternative remote technology.

• Staggered our onsite workforce.

Preparation for employees to work from home.

We are committed to working with all participants to flatten the curve in an effort to

reduce the burden of this illness.

We are here for you. These are uncertain times, but we will get through this together.

Our team is always available to answer your questions and address your concerns. We

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will continue to monitor this situation and post updates. These procedures have been

put in place out of a desire to do all we can to minimize the risks to the vulnerable

among us and you.

Best Regards,

Michael W. Daly

Helpful Provider Links:

Live Health Online

Lower Hudson Valley EAP