

# MID CENTRAL OPERATING ENGINEERS HEALTH & WELFARE FUND

February 2017



# Bookkeeping Department:

*Jackie Ellinger, Supervisor*

*Staff:*

*Debbie McCowen*

*Pam Matherly*

*Brittany Karanovich*

Telephone: 812-232-4384 or Toll Free: 877-299-7099



# HOW DO I BECOME ELIGIBLE FOR BENEFITS

## May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Worked 150 Hours

## June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Worked 150 Hours

## July

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Worked 125 Hours

## August

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/ 31	25	26	27	28	29	30

Worked 175 Hours

1. YOU MUST WORK 4 CONSECUTIVE MONTHS
2. YOU MUST WORK A TOTAL OF 400 HOURS DURING THE 4 CONSECUTIVE MONTHS

- DID I WORK 4 CONSECUTIVE MONTHS? **YES!!!**
- DID I WORK A TOTAL OF 400 HOURS? **YES!!!**  
**600 hours worked**
- DO I QUALIFY FOR BENEFITS? **YES!!!**

**YOUR BENEFITS WOULD BEGIN SEPTEMBER 1<sup>ST</sup>**



# HOW DO I BECOME ELIGIBLE FOR BENEFITS

## May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Worked 125 Hours

## June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Worked 125 Hours

## July

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Worked 100 Hours

## August

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/ 31	25	26	27	28	29	30

Worked 25 Hours

1. YOU MUST WORK 4 CONSECUTIVE MONTHS
2. YOU MUST WORK A TOTAL OF 400 HOURS DURING THE 4 CONSECUTIVE MONTHS

- DID I WORK 4 CONSECUTIVE MONTHS? **YES**
- DID I WORK A TOTAL OF 400 HOURS? **NO**  
**375 hours worked**
- DO I QUALIFY FOR BENEFITS? **NO**





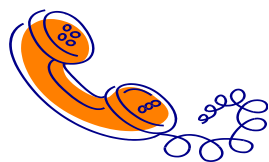
## HOW DO I REMAIN ELIGIBLE?

### Continued Eligibility

Once you are eligible, coverage continues on a period-by-period basis. The Plan looks at four-month periods, known as Contribution Periods and Eligibility Periods. You are eligible for coverage during an Eligibility Period if you have at least:

- 400 Credited Hours for the corresponding Contribution Period (as shown below); or
- 1,200 Credited Hours (known as “bank hours”) in the last three Contribution Periods (a one-year period).

<b>2014</b>		
<b>Eligibility Period</b>	<b>400 Hours Needed OR</b>	<b>1200 Hours Needed</b>
<b>4-1-2017 to 7-31-2017</b>	<b>11-1-2016 to 2-28-2017</b>	<b>3-1-2016 to 2-28-2017</b>
<b>8-1-2017 to 11-30-2017</b>	<b>3-1-2017 to 6-30-2017</b>	<b>7-1-2016 to 6-30-2017</b>
<b>12-1-2017 to 3-31-2017</b>	<b>7-1-2017 to 10-31-2017</b>	<b>11-1-2016 to 10-31-2017</b>



# ELIGIBILITY PERIOD....I RECEIVED A BILL....WHAT SHOULD I DO???

## HEALTH & WELFARE RECIPROCITY AGREEMENT

### Request and Authorization for Transfer of Contributions

\_\_\_\_\_  
Participant Name (Please print)

\_\_\_\_\_  
Social Security Number

I request and authorize that the Board of Trustees of the Local \_\_\_\_\_ Health and Welfare Fund to transfer to my Home Health and Welfare Fund all contributions made on my behalf to its Fund hereafter and within six months prior to the date this authorization request is received by the Fund, unless and until this authorization is revoked in writing. In support of this request, I state as follows:

1. I am a member of IUOE Local No \_\_\_ and my Union Registration No. is \_\_\_\_\_.
- 2.. My Home Health and Welfare Fund is \_\_\_\_\_.
3. I understand that, upon approval of my request to transfer, I cannot later request that any contributions which may be transferred to my Home Fund be transferred back to the transferring Fund.
4. I understand that, upon approval of my request to transfer contributions, me and my dependents' eligibility for benefits and all other participant rights shall be determined exclusively by the terms of my Home Fund's plan and rules, and not by the terms of the transferring Fund's plan and rules.
5. By making this request, I waive and release, on behalf of myself and my dependents, any and all claims against both Funds and their fiduciaries relating to whether the transfer of contributions is in my or their best interests.

Telephone

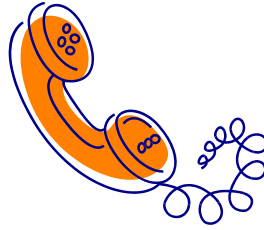
\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State, Zip

\_\_\_\_\_  
Telephone



# BENEFIT PERIOD.....I RECEIVED A BILL.....WHAT SHOULD I DO???



## CHECK STUBS

### 1. Company Name

XYZ Excavating

JOHN DOE

123-45-6789

### 2. Work Dates

8/01/2016 – 8/07/2016

1234

Total Hours Worked: 40	723.20
Regular Overtime: 0	.00
Federal Withholding:	209.00
Social Security:	63.75
Medicare	14.91
IN Withholding:	34.96
IN County Tax:	9.25

### 3a. Employee name

### 4. Number of hours worked

### 3b. Employee SS#

**\*The above must be included for the Fund to process your paystubs.**

# Claims Department:

*Dawn Kasemeyer, Assistant Administrator & Claims Supervisor  
Staff:*

*Katricia Helton*

*Jenny Vauters*

*Jamie Bunch*

*Ashley Lee*

*Kathy McCowen*



Telephone: 812-232-4384 or Toll Free: 877-299-3699





# NEW MEMBER INFORMATION CARD

- Members to complete and sign front and back
- Designate a beneficiary in the event of your death
- List legal spouse and legal dependents.
- Include birthdate and social security number

Mid Central Operating Engineers Health and Welfare Fund, P.O. Box 9605, Terre Haute, IN 47808

MEMBER: Local Union (please, circle one) 841 318 103 649

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ M.I. \_\_\_\_\_ Telephone Number \_\_\_\_\_

Address: \_\_\_\_\_  
Street /Box Number City State Zip

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Mo. Day Year

Marital Status:  Single  Married  Divorced  Widowed  Legally Separated

Work Status:  Active  Retired  Retired/Disability

**Death Benefits to be paid to:**

Name: \_\_\_\_\_ DOB \_\_\_\_\_ Telephone \_\_\_\_\_

Relationship: \_\_\_\_\_

Address: \_\_\_\_\_  
Street /Box Number City State Zip

Member's Signature \_\_\_\_\_ Date \_\_\_\_\_

PLEASE COMPLETE REVERSE SIDE OF CARD

**DEPENDENTS:** List below name of spouse and all children under age 26  
List under relationship: (W) wife (H) husband (S) son (D) daughter (SS) step-son (SD) step-daughter

Last Name	First Name	M.I.	Relation-ship	Social Security Number	Date of Birth Mo/Day/Yr

If you have more dependent children, please attach a separate page.



## IMPORTANT CHANGES

- MARRIAGE:** Marriage Certificate
- DIVORCE:** Divorce Decree
- BENEFICIARY CHANGES:** Updated Information Card
- ADDRESS CHANGES:** Complete Change of Address Form available online at [www.midcentral.org](http://www.midcentral.org) or mail change of address in writing signed by the member to the Fund office.
- NEW DEPENDENTS:** Please provide a copy of the birth certificate.
  - Step Children generally require additional documentation such as divorce decree for determining eligibility and coordination of benefits, etc.
- OTHER INSURANCE COVERAGE:** Provide HIPAA Certificate and/Copy of other Benefit Card, Prescription Card, Dental Card or any other applicable coverage.
- MEDICARE:** Provide a copy of Medicare Card for you and any dependents who receive Medicare, regardless of age. If you have been awarded Social Security Disability, please provide a copy of the Award Letter stating the date of entitlement.

## Claim Form:

- The Fund requests a claim form at the beginning of each calendar year.
- Based on diagnosis, such as indication of an accident
- A claim for a new dependent
- A claim for a spouse.

Please make sure the claim form is completed in full. Don't forget to sign and date.

MID CENTRAL OPERATING ENGINEERS HEALTH & WELFARE FUND  
P.O. BOX 9605 • TERRE HAUTE, INDIANA 47808  
TOLL FREE: 1-877-299-3699  
1-812-232-4384

Name of Member \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Marital Status: Single  Married  Divorced  Separated  Legally Separated  Widow   
Last four of SS# \_\_\_\_\_ or MOJ MCO# \_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_  
Home Address \_\_\_\_\_  
Spouse's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

### IF THIS CLAIM IS FOR YOUR SPOUSE OR DEPENDENT

Name of Dependent (First) \_\_\_\_\_ (Last) \_\_\_\_\_ Date of Birth \_\_\_\_\_  
Relationship to Member Spouse  Son  Daughter  Other  Explain other: \_\_\_\_\_  
Is Dependent Employed? Yes  No  Full Time  Part Time   
If Yes, Provide Employer Name \_\_\_\_\_  
Address \_\_\_\_\_  
City/State/Zip \_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

### DO YOU OR YOUR DEPENDENT HAVE ANY OTHER GROUP HEALTH INSURANCE

Yes  No  If Yes, complete the following: Who is the policy holder?: \_\_\_\_\_  
Who is covered under this policy? (list all covered individuals) \_\_\_\_\_  
Type of coverage: Medical coverage  Medicare  Prescription Coverage  Medicaid   
Insurance Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip \_\_\_\_\_  
Policy No. \_\_\_\_\_ Group No. \_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

### ABOUT THIS CLAIM

\* Reason for visit: \_\_\_\_\_  
\* Was the condition the result of an accident or injury? Yes  No  If, Yes Must provide details  
\* Tell us how, when and where (address) it happened \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\* Date accident occurred or illness began \_\_\_\_\_ Date first treated \_\_\_\_\_  
\* Employment Related Yes  No   
\* If Yes, Please explain: \_\_\_\_\_  
\* Was Work Comp filed Yes  No

### MEMBER'S SIGNATURE

I HEREBY CERTIFY THE ABOVE STATEMENTS ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I AUTHORIZE THE RELEASE WHEN REQUESTED BY THE HEALTH AND WELFARE FUND, OR ANY FACTS CONCERNING THE INJURY, ILLNESS, OR TREATMENT AND/OR EMPLOYMENT OF MYSELF OR MY DEPENDENTS. A PHOTOCOPY OF THIS AUTHORIZATION SHALL BE CONSIDERED AS EFFECTIVE AND VALID AS THE ORIGINAL.

X Member's Signature \_\_\_\_\_ Date \_\_\_\_\_



# MID CENTRAL OPERATING ENGINEERS

## HEALTH & WELFARE FUND

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## Welcome to the Mid Central Operating Engineers Health and Welfare Fund

This website was developed to provide our members with access to work history, eligibility, claims history and other valuable information. In order to access your information, you must register under Member Log In. Please have your Identification Number ready, which is located on your Anthem Blue Cross/Blue Shield or Eligibility Card (for retired members).

You also have the ability to view the Summary Plan Description, Benefit Schedules, Retiree Rates and much more. You may also download forms such as claim forms, change of address form, disability statements, and ACH bank forms (for Retirees only).

If you have any questions, please contact us at 1-812-232-4384 or click Fund Contact for toll-free numbers.

We also have included valuable links to other websites for your use.

