



HAWAII ELECTRICIANS ANNUITY FUND

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ANNUITY BENEFIT APPLICATION FREQUENTLY ASKED QUESTIONS

I. What do I have to provide to apply for payment of my full Annuity balance?

You must provide **all** of the following, or your application will not be processed:

1. Original completed Benefit Application:
 - Your signature must be notarized on Page 2
 - Your spouse's signature must be notarized on Page 6 (if currently married)
2. Photocopy of your Birth Certificate, Passport, or Naturalization papers
3. Photocopy of your Spouse's Birth Certificate, Passport, or Naturalization papers (if currently married)
4. Photocopy of your Marriage Certificate (if currently married)
5. If ever divorced, photocopies of **all** Divorce Decrees

II. I have been divorced but I do not have copies of my Divorce Decree(s). Can I be paid my Annuity without providing copies of my Divorce Decree(s)?

No. Copies of your Divorce Decree(s) are necessary for our office to comply with Federal law. If you do not have copies of your Divorce Decree(s), you can request copies from:

1. Your or your ex-spouse's attorney; OR
2. The court in the jurisdiction where your Divorce was filed.

III. When will my Annuity account be distributed after my application is approved?

If all of the documentation listed in Section I is received **and your application is approved**, then see the below for an **estimated** time frame for payment of your account balance:

If your application was received by our office between...	Your Annuity account balance will most likely be distributed...	Your final earnings & losses will be as of the preceding...
January 1 – March 31	End of May	December 31
April 1 – June 30	End of August	March 31
July 1 – September 30	End of November	June 30
October 1 – December 31	End of March	September 30

NOTE: If you last worked in March, June, or September and submitted your application before the end of that month, your payment will be delayed an additional month until we receive your final contributions; working through the last two weeks of March, June, September, or December may also delay your payment by **one more** additional month.

The above time frames are only estimates. Your account may be paid earlier or later depending on circumstances at the time of distribution.

IV. More Questions?

Please call (808) 841-6169, Option 3. Neighbor islands may call toll free (800) 622-3830, Option 3.